



SNOW AND BAD WEATHER POLICY

DATE AGREED: DECEMBER 2017

REVIEW DATE: DECEMBER 2019

The decision to close the school due to snow or severe weather is never taken lightly and the following will be considered when making such a decision:

- Health and Safety – will remaining open constitute a significant risk to pupils and/or staff?
- Availability of staff – has the severe weather meant that a significant number of staff have been unable to attend making it impossible to open?

Procedures for parents to follow

- In the event of snow or bad weather, information about any closure will appear on the Swallowdale website on the front 'News Bulletin' page as well as on our Twitter feed. We will endeavour to publish this information on the school website as early as possible once a decision has been made about closure.
- Parents who have signed up for Parent Mail will also receive messages by text/e mail from school, informing them of the decision as early as we possibly can.
- We will also phone BBC Radio Leicester with the decision and the presenters will regularly signpost listeners to Radio Leicester's website for information on school closure.
- In the event of school closure, if any children arrive at school the staff will endeavour to contact parents to pick up their children but of course the children will be kept safe at school until they are collected by a known adult.

BBC Radio Leicester is on 104.9 FM but also please check their website for up to date information at bbc.co.uk/radioleicester

PLEASE DO NOT PHONE RADIO LEICESTER DIRECT AS THIS JAMS THE LINE AND DELAYS SCHOOLS REPORTING CLOSURES.

