



Dalby Road, Melton Mowbray, LE13 0BJ  
Telephone: 01664 565456  
Headteacher: Mrs P Plant

**Notice to change the door opening procedure for Before School Club**

Dear Parents,

A number of parents wait in the doorway of school for our Before School Club and this has now been highlighted as a health and safety issue as it is a main fire escape for our staff who are in school at that time.

In response to this, with effect from Monday 4<sup>th</sup> February 2019, we will open the hand held gate, at the entrance of the path, at 7.40am for parents to enter straight into school in order to keep the fire exit clear.

Thank you for your understanding,

Mrs Brown.