



Dalby Road, Melton Mowbray, LE13 0BJ

Telephone: 01664 565456

Acting Headteacher: Mrs A Brown

Dear Parents/Carers,

I would like to remind all parents or carers of the end of day procedure when collecting children from F2, Y1 or Y2 at the end of the school day.

Class teachers will line the children up. Once you see your child at the front of the line, please make your way to the class teacher to ensure your child is delivered into your care safely.

Thank you for your cooperation in this matter.

Kind regards,

Andrea Brown.